

## **IBCM Prevent Policy**

### **1. Introduction and Purpose**

- 1.1. The purpose of this policy is to outline IBCM's approach to managing and handling its responsibilities under the Prevent Duty over and above the approach outlined in the Safeguarding Policy.
- 1.2. The Counter Terrorism and Security Act (2015) places a duty on all RHEBs (Relevant Higher Education Bodies) to have due regard to the need to prevent people from being drawn into terrorism. This legislation is given specific statutory force through the Prevent duty guidance for higher education institutions in England and Wales, referred to as the 'Prevent Duty'.
- 1.3. This policy should be read in conjunction with the IBCM Safeguarding Policy.

### **2. Policy Statement**

#### **Leadership and Management**

- 2.1. IBCM is committed to providing the right level of support to all students and staff and views our duty to prevent those within our academic community being drawn into terrorism as a safeguarding issue.
- 2.2. We take a balanced, proactive approach to the implementation of the Prevent duty; working with colleagues, students, and local partners to provide an inclusive, safe learning environment for all.
- 2.3. IBCM will work in close partnership with relevant partners including the HE Regional Prevent Coordinator, local police, local authorities including Channel Panels, Multi-Agency Safeguarding Hubs, academic partners and establishment of formal links for sharing good practice in approaches, and information where this is a necessity.
- 2.4. IBCM has appointed a member of senior management as the Prevent Lead (usually the Designated Safeguarding Lead). The Prevent Lead is responsible for overseeing the implementation and review of this policy.

#### **Capabilities**

- 2.5. All IBCM staff are required to undertake Prevent training during their induction and then periodically (annually) throughout their employment. The Prevent Lead is responsible for ensuring this training has taken place.
- 2.6. The Prevent Lead is required to undertake more advanced Prevent training periodically (every two years) throughout their appointment as Prevent Lead. This is to include training on extremist and terrorist ideologies.

### **Risk Assessment**

- 2.7. IBCM has in place an accompanying Safeguarding policy to ensure that concerns relating to changes in student behaviour (which may indicate a risk of radicalisation) and any other student concerns are raised and acted upon in a timely manner.
- 2.8. IBCM has developed a Prevent Risk Assessment of how and where students and staff might be drawn into terrorism, including violent and non-violent extremism, and an embedded action plan to mitigate risks. The Risk Assessment addresses the adequacy of institutional policies and arrangements regarding the campus and student welfare, including equality and diversity and the safety and welfare of students and staff. The Prevent Risk Assessment and embedded action Plan is coordinated by the Prevent Lead.
- 2.9. IBCM enacts one holistic procedure for the sharing of information in safeguarding and Prevent concerns. This is to ensure that all concerns are managed within the approach as outlined in items 2.1 and 2.2 above.
- 2.10. IBCM has in place policies and guidance on the acceptable use of IT at IBCM, and appointing external speakers. This is to limit the potential harm and influence of radicalisation and extremist narratives, and provide appropriate space for the discussion of sensitive topics.

### **Referral and Reporting**

- 2.11. IBCM's implementation of the Prevent duty is not to challenge or re-shape the current relationship between staff and students, or between any other stakeholders who make up the community. Instead the focus is that, in the rare event that a member of our community – be it a staff member, student, or anyone else connected with IBCM – has a serious concern that someone else in our community is potentially being drawn into violent extremism or terrorism, they know where to seek advice and what to do with that concern.
- 2.12. When a concern is raised about an individual in line with the process following this paragraph, we will respond sensitively and appropriately, mindful of the fact that some of the factors which may appear as signs of a person's potential radicalisation might, in fact, be signs of a wide range of other support needs on the part of that individual. IBCM

therefore recognises the difficulties in defining attitudes and behaviours which may suggest someone has been, or is being, drawn into terrorism but would encourage concerns to be reported as outlined below.

- 2.13. Where an individual is thought to be at imminent risk of harm to themselves or others, the emergency services should be called first (999) and then IBCM Safeguarding Lead (0161 228 3607) to ensure follow-up action is coordinated.
- 2.14. For Prevent-related concerns in relation to students where there is not perceived to be an immediate threat to the individual concerned or others, the Prevent Lead should be contacted directly.
- 2.15. The Prevent Lead will gather information in relation to the referral and undertake an assessment to determine if there may be cause for concern in relation to the Prevent Duty. The Prevent Lead may seek guidance and advice from the Regional Prevent Coordinator when undertaking this initial assessment. For any matters of immediate concern may be referred directly to the local police to each campus (999).
- 2.16. The North-West Regional Prevent Coordinator is:  
Name: Claire Little  
Email: [Claire.LITTLE@education.gov.uk](mailto:Claire.LITTLE@education.gov.uk)  
Phone number: 07385114867
- 2.17. Where there is a cause for concern the Prevent Lead will make prompt contact with Counter Terrorism Policing North West who will assess the concerns. At the same time the Local Authority will assess if there are any immediate safeguarding concerns in order to allow for other safeguarding concerns to be dealt with immediately without waiting for the outcome of the Police triage process.

There are three potential outcomes from submitted a referral:

- Closed to Prevent – No Further action. The referral has been assessed and it deemed that the concerns don't require any support from Prevent / Channel. This will then be signposted to an appropriate agency, this may be the referrer.
  - CTPNW will manage the concerns raised. The case will be managed by the Police as they feel it is not appropriate for multi-agency support and want to manage the case more closely.
  - A referral will be made to Channel via the GM Channel Team for multi agency support.
- 2.18. IBCM has a legal duty to share information – in confidence – within IBCM, and with external authorities, on matters related to individuals assessed as vulnerable to being drawn into terrorism, or at risk of being complicit in terrorist activity. Confidentiality

cannot be guaranteed if, as a result of an investigation, individuals are requested to participate in subsequent investigations by the statutory authorities.

- 2.19. A confidential record of all internal and external referrals made under this policy will be kept. In reaching any decision about external referral, IBCM will have regard to its obligations under its Data Protection Policy and the General Data Protection Regulation (2018). Concerns will only be shared externally where there is a clear and compelling requirement to do so.

### **3. Policy Scope**

- 3.1. This policy applies to all staff, students and third parties of IBCM.
- 3.2. This policy is enacted at all times across all IBCM activities including learning and teaching, and any other extra-curricular or external events.

### **4. Procedures**

- 4.1. This policy is enacted via the Safeguarding and Prevent Concern Procedure.

### **5. Related Policies**

- Safeguarding Policy
- Safeguarding and Prevent Concern Procedure
- Freedom of Expression Policy
- External Speaker and Events Code of Conduct

### **6. Policy Owner**

- 6.1. This policy is under the responsibility of the IBCM Board of Governors.
- 6.2. The Board is responsible for the cyclical review of this policy and delegates operational responsibility to the following staff:
- Principal (Prevent Lead)
  - Academic Manager (Deputy Prevent Lead)
  - Quality Manager
  - Accommodation and Wellbeing Officer (Deputy Prevent Lead)
  - HR Officer

### **7. References and Supporting Information**

#### *7.1. Internal*

*There are no further internal references.*

#### *7.2. External*

- Prevent duty guidance: Guidance for specified authorities (2015, updated 2023)
- Channel Duty Guidance: Protecting people susceptible to radicalisation

- Higher Education Freedom of Speech Act (2023)
- OfS Guidance - Prevent duty: Framework for monitoring in higher education in England

## 8.0 Version History

Version	1.0
Effective from	June 2024
Approved by	Board of Governors
Date for Review	July 2025